

1. Copyright policy

Material featured on this website may be reproduced free of charge in any format on media without requiring specific permission. This is subject to the material being reproduced accurately and not being used in a derogatory manner or in a misleading context. Where the material is being published or issued to others, the source must be prominently acknowledged.

Due care has been taken in showing the third party content on the website and necessary permissions have been obtained from the owners of such contents.

However, the permission to reproduce this material shall not extend to any material which is identified as being copyright of a third party. Authorization to reproduce such material must be obtained from the departments/copyright holders concerned.

2. Hyper Linking policy

Links to External Websites/Portals

At many places in this website, you shall find links to other websites/portals. These links have been placed for your convenience. Mere presence of the link or its listing on this website should not be assumed as endorsement of any kind.

Links to Centre of Excellence for NRM and Sustainable Livelihoods, Government of Meghalaya Website by other Website / Portals

No prior permission is required before hyperlinks are directed from any website/portal to this site. Centre of Excellence for NRM and Sustainable Livelihoods does not object to linking directly to the information that is hosted on this website and no prior permission is required for the same.

However, we do not permit our pages to be loaded into frames on your site. The pages belonging to this website must load into a newly opened browser window of the User.

3. Privacy policy

As a general rule, this website does not collect Personal Information about you when you visit the site. You can generally visit the site without revealing Personal Information, unless you choose to provide such information.

Site Visit Data

This website records your visit and logs the following information for statistical purposes your server's address: the name of the top-level domain from which you access the Internet (for example, .gov, .com, .in, etc.); the type of browser you use; the date and time you access the site; the pages you have accessed, and the documents downloaded and the previous Internet address from which you linked directly to the site.

We will not identify users or their browsing activities, except when a law enforcement agency may exercise a warrant to inspect the service provider's logs.

Cookies

A cookie is a piece of software code that an internet web site sends to your browser when you access information at that site. This site does not use cookies.

Email Management

Your email address will only be recorded if you choose to send a message. It will only be used for the purpose for which you have provided it and will not be added to a mailing list. Your email address will not be used for any other purpose, and will not be disclosed, without your consent.

Collection of Personal Information

If you are asked for any other Personal Information, you will be informed how it will be used if you choose to give it. If at any time you believe the principles referred to in this privacy statement have not been followed, or have any other comments on these principles, please notify the webmaster through the contact us page.

Note: The use of the information from which term "Personal information" this privacy statement refers to any your identity is apparent or can be reasonably ascertained'

4. Content Contribution, Moderation & Approval policy (CMAP)

The content on the " Centre of Excellence for NRM and Sustainable Livelihoods 'Government of Meghalaya'" website is quadratic, accurate, and up-to-date. The Department has a content contribution' Moderation and Approval Policy (CMAP) stating the responsibility' authorization and workflow details with regard to content publishing on the site'

The approved content from the Department is received via email which is contributed through content Management System (Drupal). The e-mails of approved content contribution are preserved for audit purpose. The log of publishing the content in Drupal is maintained'

5. Content Review policy (CRP)

The website is the face of Centre of Excellence for NRM and Sustainable Livelihoods. The Department does not

perform periodic reviews. Whenever there are any changes required by the Department and the new content is to be published, it is contributed and published as per Content Contribution, Moderation & Approval (CMAP) Policy.

6. Content Archival Policy (CAP)

Centre of Excellence for NRM and Sustainable Livelihoods has following archival policy.

- **News:** Latest News is kept on the website, and once next updates are ready, previous news moved to archive section.
- **Tenders:** All the open tenders are kept on the website and all the closed tenders are moved into archive section.
- **Recruitment:** Latest Recruitments are kept on the website and all the previous recruitments moved into archive section.

7. Security policy

Website has been placed in protected zones with implementation of firewalls and IDS (Intrusion Detection System) and high availability solutions.

- Website was audited for known application-level vulnerabilities before the launch and all the

known vulnerability was addressed.

- All the development works are done on separate development environment are well tested on staging server before updating it on the production server.
- The content contributed through the content management systems are through authenticated way and are not published on the production server directly.
- All newly released system software patches; bug fixes and upgrades shall be expediently and regularly reviewed and installed on the web server.

Contacting Us

If you have any questions regarding the CoENRM Website Security Policy, please contact the COENRM using the information below: **Write to**

Center Of Excellence for NRM and Sustainable Livelihoods

Meghalaya Basin Development Authority (Head Office)
C/o Meghalaya State Housing Financing Co-operative Society Ltd.
Upper Nongrim Hills, Shillong – 793003, Meghalaya